



Town of Monroe

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Arkdale, WI 54613
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Neighbor Notification

TownofMonroeClerk@gmail.com

www.TownOfMonroeAdamsCoWI.com

DATE: _____

Name of Applicant

Site Address:

Mailing Address:

Email Address:

Site #

Home #

Cell #

Neighbor's Name

Address:

PROPOSED CHANGE to land adjacent to yours

This is a NOTIFICATION of meeting ONLY. **Your attendance is NOT a requirement**

TOWN OF MONROE

Planning Commission Meeting

Date	Time	Location
		Town Hall

Town Board Meeting

Date	Time	Location
		Town Hall



NOTIFICATION PROCESS

1. Town Clerk receives an Application that requires Neighbor Notification and schedules meetings to discuss proposed change. Clerk provides this form to Applicant.
2. Applicant makes copies and provides each of their neighbors within 300' of property this form giving them the opportunity to attend meetings when this proposed change will be discussed.
3. Applicant provides listing of each neighbor to Town Clerk, and confirms notification to each neighbor has been done.

~ Process will take one or more meetings.